

Crowhurst

PARISH COUNCIL



Dear Councillor,

You are summoned to attend the **ANNUAL GENERAL MEETING** of the Parish Council to be held on

Monday 18th May 2026
7.05pm at Crowhurst Village Hall, Forewood Lane, Crowhurst.

Press and public welcome
12th May 2026

Maureen Collins
Clerk to Parish Council

1.	ELECTION OF CHAIRPERSON
2.	ELECTION OF VICE CHAIRPERSON
3.	DECLARATIONS OF ACCEPTANCE OF OFFICE & REGISTERS OF MEMBERS INTERESTS
4.	PUBLIC QUESTIONS The Council sets aside 10 minutes at the start of each meeting for relevant questions from members of the public.
5.	APOLOGIES FOR ABSENCE Acceptance of Apologies for Absence
6.	DISCLOSURES OF INTEREST To receive any declaration by members of personal interests in matters on the agenda, the nature of the interest and whether the member regards the interest as personal, pecuniary, or prejudicial under the Code of Members Conduct.
7.	MINUTES OF PREVIOUS MEETINGS: To approve and sign the minutes of the meeting of Crowhurst Parish Council held on 13 th April 2026.
8.	TO CONFIRM THE DATES OF FUTURE MEETINGS AS: 2026 – 15 th June, 20 th July, 21 st September, 19 th October, 16 th November & 14 th December. 2026 – 18 th January, 15 th February, 15 th March, 19 th April & 17 th May.
9.	MATTERS ARISING NOT COVERED IN THIS AGENDA:

	To note the actions undertaken on the matters arising from previous meetings which are not covered in this agenda (App 1).
10.	<p>REPRESENTATION FROM DISTRICT AND COUNTY COUNCILLORS:</p> <ul style="list-style-type: none"> i. District Councillor Nicola McLaren ii. County Councillor Kathryn Field <p>Resolve: To note the district and county councillor reports.</p>
11.	<p>TOWN AND COUNTRY PLANNING:</p> <p>11.1 To consider the following new Planning Applications and provide comments to Rother District Council:</p> <p>11.1.1 RR/2026/0371/FULL - Hye House Farm, Royal Oak Lane, Crowhurst, TN33 9BY <i>Proposal: Partial demolition of barns and erection of a dwelling.</i></p> <p>11.1.2 RR/2026/0412/HOU - Willow Pond, Swainham Lane, Crowhurst, TN38 8ED <i>Proposal: Proposed single storey extension to replace conservatory and window alterations.</i></p> <p>11.1.3 RR/2026/0412/HOU & RR/2026/0123/LBC - Bynes Farm Royal Oak Lane, Crowhurst, Battle, East Sussex, TN33 9BY <i>Proposal: Small rear single storey oak framed kitchen extension.</i></p>
12.	<p>FINANCE REPORT</p> <ol style="list-style-type: none"> 1. The end of year financial report to 31st March 2026 is attached (App 2) together with a summary of variances against budget. 2. The end of year Bank Reconciliation to 31st March 2026 (App 3) is attached for members' information. 3. The payments for approval list for May 2026 is attached (App 4) for consideration. 4. To approve the list of regular payments for the new financial year (App 5). 5. The financial report to 30th April 2026 is attached (App 6), together with the bank reconciliations to 30th April (App 6i) and the Co-op bank statement (App 6ii) and a summary report of the receipts and payments for the month (App.6.iii) 6. To review the summary of planned spending on earmarked projects from reserves, 2026/'27 (App 7). 7. To review Bank signatories. 8. To consider the purchase of one pallet of Heart of Eden Play area Hardwood Chips at a cost of £288.75 plus VAT. <p>Resolve:</p> <ol style="list-style-type: none"> 13.1. To note the end of year financial report and any associated comments. 13.2 To note the Bank Reconciliation for the year end 31st March 2025. 13.3 To approve the payments for May 2025. 13.4 To approve the list of regular payments. 13.5 To note the financial report to 30th April 2025, including the balance as detailed on the bank statement. 13.6 To note the summary report on planned spending from reserves. 13.7 To review Bank signatories 13.8 To note the decision regarding the purchase of woodchips for the playground.
14.	<p>RECREATION GROUND:</p> <p>To receive an update from Councillors on their monthly playground/defibrillator inspection and other matters relating to the playground.</p> <p>Resolve:</p> <ul style="list-style-type: none"> i. To note the recreation ground update.
15.	<p>STANDING ORDERS, FINANCIAL REGULATIONS & OTHER POLICIES</p> <ol style="list-style-type: none"> 1. The model Financial Regulations 2025/'26 are attached (App. 8) for information. There are no proposed changes from the previous adoption last year.

	<p>2. The model Standing Orders 2025/'26 are attached (App 9) for information. There are no proposed changes from the previous adoption last year.</p> <p>3. Review other Governance Documents – Code of Conduct (App 10) Asset Register (App 11) and Risk Register (App12) to note actions to be taken.</p>
16.	<p>PAVILLION/RECREATION GROUND REFURBISHMENT To consider quotes received for a structural survey of the Pavilion.</p>
17.	<p>COUNCILLOR UPDATES ON EXTERNAL BODIES (IF ANY):</p>
18.	<p>CLERK'S REPORT: To consider any updates from the clerk including correspondence.</p>
19.	<p>INFORMATION FOR COUNCILLORS: Members are asked for future agenda items.</p>
20.	<p>DATE OF NEXT MEETING: To note that the next meeting of the Council will be held on Monday 15th June 2026 at 7.05pm in the Village Hall.</p>